

JOB DESCRIPTION

Job title:	Clinical Specialist Radiographer in Digital Imaging
Reports to:	Radiography Services Manager
Working Hours:	35 hours –Full-time Permanent Position

Mission and Values of the Hospital

Mission

We strive for excellence in meeting the holistic needs of our patients in a caring and healing environment in which the essential contribution of each member of staff is valued.

The values of human dignity, compassion, justice, quality and advocacy rooted in our mission guide us in our work.

We will, within the foregoing context, make every effort to maintain excellence in clinical care, teaching and research.

*Comh mheas, comh bhá, comh pháirtíocht agus
comh oibre bunsraith ár gcuid saothar uile.*

Core Values

Human Dignity

Compassion

Justice

Quality

Advocacy

Role Summary:

The person appointed to this post will be responsible for the position of Clinical Specialist Radiographer Digital Imaging requires an ability to lead, guide and supervise Radiography staff and to successfully manage RIS/PACS service delivery on a day-to-day basis. Ability to manage in a rapidly changing environment and willingness to undertake such additional duties as may be assigned from time to time are essential.

While carrying out the duties appropriate to a Radiographer in relation to Digital Imaging and other areas within the Diagnostic Imaging Department, including the provision of an on-call service as required, and also provide leadership in the delivery of specialised services.

Essential Qualifications / Experience:

- BSc (Hons) Diagnostic Radiography or equivalent.
- Be registered on the Radiography Division of the Radiographers Register maintained by the Radiographers Registration Board at CORU, and maintain annual registration
- Excellent communication skills
- Have a minimum of 3 years full-time (or an aggregate of 6 years) post-qualification relevant clinical experience.
- Possess the requisite knowledge and ability (including a high standard of suitability, management, leadership and professional ability) to fulfil the functions of the role

Person Specification: (e.g., Key Skills & Competencies Required:

- Courteous at all times
- Honest, trustworthy and reliable
- Punctual
- Confidential
- Ability to work on own initiative
- Performs duties in a responsible and mature manner
- Team Player
- Ability to pay attention to detail in daily work duties
- Excellent communication skills
- Excellent interpersonal skills
- Ability to demonstrate flexibility
- Computer board skills



Specific Accountability: To Radiography Services Manager

General Accountability:

Radiography Staff

Radiologists, Clinical Consultants and Junior Medical Staff

Clerical Staff

GP's and their Receptionists

Outline of Duties and Responsibilities:

- Undertake, as team leader, primary responsibility on a day-to-day basis for the Digital Imaging service and the effective utilisation of all resources allocated.
- Be accountable for the quality of the service provided, including customer service and technical aspects.
- Contribute to the development of and implementation of operational policies, protocols and guidelines to ensure optimum utilisation of resources and systematic audit of such usage.
- Advise on equipment selection, purchase, replacement or upgrading.
- Contribute to the preparation of plans for the service – monitor and report on their implementation.
- Implement and maintain accurate information systems for clinical data in accordance with hospital standards.
- Maintain accurate records of equipment service, maintenance, malfunction, downtime and performance as required and co-ordinate preventative maintenance schedules in accordance with clinical demand.
- Maintain up to date knowledge of clinical, technical and radiographic developments in relation to Digital Imaging and promote awareness of new developments. Ensure that best practices are implemented and maintained
- Liaise with external service providers in relation to all Radiology requirements and services.

- The post holder is accountable, responsible and has authority for delivering a quality service and ensuring patient safety. The post holder will work within a Risk Management Framework to achieve the HIQA Safer, Better Healthcare Standards and other quality standards as appropriate.
- Co-operate with Risk Management Programmes, Safer Better Healthcare Standards Implementation Process, the implementation of other HIQA guidelines and recommendations, and with Health & Safety Programmes and other programmes & processes as deemed relevant.

The above Job Description is not intended to be a comprehensive list of all duties involved and consequently, the post holder may be required to perform other duties as appropriate to the post which may be assigned to him/her from time to time and to contribute to the development of the post while in office.

Mandated Person – Children First Act 2015 –

As a mandated person under the Children First Act 2015 you will have a legal obligation:

- To report child protection concerns at or above a defined threshold to TUSLA
- To assist TUSLA, if requested, in assessing a concern which has been the subject of a mandated report

You will remain a mandated person for the duration of your appointment to your current post or for the duration of your appointment to such other post as is included in the categories specified in the legislation.

Conditions of Employment:

- Annual Leave Entitlement 30 days per annum pro- rata. Annual leave is calculated January to December of each year.
- Sick Leave Regulations: Please refer to contract of employment.
- Probationary Period: The appointee shall hold office for a probationary period of six months.
- The terms of the Hospitals Superannuation Scheme (VHSS & SPSPS) will apply to this position.
- A minimum of 1 months' notice of termination of employment is required. Notice of termination of employment must be received in writing.
- Uniform Policy must be adhered to at all times.

Please note the following:

- The Hospital Board is not responsible for loss or theft of personal belongings.
- Fire orders must be observed and staff must attend fire lectures every 2 years.
- Mandatory training must be adhered to and recertified before expiry timeframes occur i.e. Manual Handling, Basic Life support, Intravenous assessment, Hand hygiene education, waste management and Mission effectiveness programme.
- All accidents within the department must be reported immediately.
- In line with the Safety, Health and Welfare at Work Act (1989 & 2005), smoking within the Hospital building is not permitted.
- All Staff are advised to avail of Hepatitis B Vaccination with Occupational Health.

Policies/Legislation:

All hospital policies and procedures form an integral part of an employment contract and may be subject to update and revision, from time to time, in consultation with union representatives as appropriate. Employees are required to comply with all hospital policies, procedures (e.g. Dignity at work, Trust in Care, Computer Usage Policy) and the hospitals ethical codes of practice.

Confidentiality

In the course of your employment, you may have access to, or hear information concerning the medical or personal affairs of patients, students, staff and / or other health service business. Such records and information are strictly confidential and, unless acting on the instruction of an authorised officer, such information must not be divulged or discussed except in the performance of normal duty. In addition, records must never be left in such a manner that unauthorised persons can obtain access to them and must be kept in safe custody when no longer required.

Hygiene

During the course of employment staff are required to ensure that the hospital's hygiene and infection control policies are adhered to at all times. All employees have responsibility to prevent transmission of infection by adhering to and implementing optimal hand hygiene and adhering to the Hospital's Hygiene processes. Hygiene is a fundamental component of St Michaels Hospital's quality system to ensure the safety and well-being of its patients and staff and plays a role in the prevention and control of healthcare associated infection.

Benefits of working at St Michaels Hospital

- Defined benefit pension scheme.
- Access to learning and development opportunities.
- Library facilities.

- Subsidised staff restaurant.
- Subsidised pharmacy.
- Access to subsidised gym facilities.
- Access to health services credit union.
- Group discount for health insurance.
- Excellent access to public transport including dart and bus routes.
- Tax saver commuter ticket scheme.
- Bike to work scheme.

This job description will be subject to review in the light of changing circumstances and may include any other duties and responsibilities as may be determined from time to time.

Notes

The extent and speed of change in the delivery of health care is such that adaptability is essential in this position. The incumbent will be required to maintain and enhance their professional knowledge, skill and aptitudes necessary to respond to a changing environment. The job description must be regarded as an outline of the major areas of accountability, which will be reviewed and amended on an on-going basis.

Reviewed: September 2026

Next review: September 2031

Signed by Job Holder

Date